

The English translation of '*Regelung über die Benutzungsbedingungen unterschiedlicher Benutzungsgruppen*' is intended solely for the purpose of aiding understanding and does not have legal force. In the event of discrepancies between the English and German wording, the German wording shall prevail.

### **Library regulations regarding the terms of use for different user groups**

1. In accordance with paragraph 7 of Article 2 and in conjunction with Article 1 of the University Library regulations, the following terms shall apply for the use of Library services.

The growing range of services offered by the University Library will in future be offered exclusively to members according to RWTH Aachen Bylaws, including adjunct lecturers, post-doctoral students, and scholarship holders. For certain services, another system is in place for different groups of users. Further details can be found in the appendix overleaf.

2. There are four main user groups.

**A** Members of the University according to RWTH Aachen Bylaws, including adjunct lecturers, academic and research assistants, post-doctoral students, and scholarship holders. Members of the University are members of the Rectorate and the University Council, the Deans, University staff who are not working on a temporary basis or as guests, part-time professors, professors who have concluded their responsibilities or who have entered retirement, adjunct professors, honorary professors, associate lecturers, doctoral students and enrolled students.

**B** Members and affiliates of RWTH Aachen provided that they do not fall under category A. Members of the RWTH community include staff who work at the University on a part-time or temporary basis or as visiting personnel. Honorary citizens, honorary senators, cross-registered and auditing students are also included in this category. Other members include full-time staff of affiliated institutes of RWTH Aachen and retired employees.

**C** Members and affiliates of FH Aachen (Aachen University of Applied Sciences) and staff employed at Forschungszentrum Jülich.

**D** Other authorized persons according to Article 2 of the University Library regulations.

Aachen, January 6 2017

Dr. Ulrike Eich

University Librarian and Director of Library Services

## University Library Services and Authorizations

	<b>Service / authorized party</b>	<b>A</b>	<b>B</b>	<b>C</b>	<b>D</b>
1	University Library Catalog (including departmental libraries)	X	X	X	X
2	National and international catalogs (free)	X	X	X	X
3	RWTH Publications (as catalog, with Open Access documents) [see also 16]	X	X	X	X
4	Portals and platforms for online media (licensed, with access to full text)	X	X (on site)	X (on site)	X (on site)
5	Subject-specific databases	X	X (on site)	X (on site)	X (on site)
6	Circulation desk and services	X	X	X	x
7	Interlibrary loans / Document delivery services	X Available to students for a fee	X Available for a fee	X Available for a fee	X Available for a fee
8	Journal article delivery service (from the University Library collections)	X Only available for RWTH staff			
9	Book delivery service (RWTH Campus)	X			
10	Study and workspaces	X	X	X	X
11	Reference only section (media)	X	X	X	X
12	Courses, tutorials (under certain circumstances, specific rules apply)	X	X	X	X

13	Reference management (with specific services)	X			
14	Purchase requests (with PDA, patron-driven acquisition for eBooks)	X			
15	Information desk, provision of information	X	X	X	X
16	RWTH Publications (as a publishing platform)  Metadata Publications (editing, compilation of publications lists)	X			
17	Publication assistance (including the financing of Open Access)	X			
18	Research data services (assistance)	X			

The services and fees of the Center of Patents and Standards at the University Library are stipulated in the General Terms and Conditions and the Library regulations for terms of use and services.

